

MARYSVILLE MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MINUTES

MEETING HELD MONDAY 9 JANUARY 2013 AT MARYSVILLE PRACTICE

Present:

Chairman - Graham Spencer

PPG Members - Roy Hope; Joy Kay; Viv Botfield

In Attendance - Christine Fenwick (Practice Manager); Heather Wills (Comm Care Co-ord)

Apologies - James Braithwaite

1. Educational Leaflet (Practice Responsibilities)

Amended leaflet of 'Who Do I Expect to see?' discussed. VJB to email Christine electronic version for surgery to publish

Leaflet delivery methods. It was previously agreed that PPG members would visit the practice and hand out to patients visiting the surgery; dates for visits to be confirmed. Feasibility of using email as a delivery method to be decided

2. Walking for Health Scheme

Viv confirmed she had spoken with Michael Dunn (WFH Co-ordinator). Basis of scheme as follows:

- Nationwide scheme
- No cost to surgery / signposting brief only
- Any individual can join any walking group on a turn up basis although a quick health questionnaire must be completed
- If Marysville wanted to set up own walking group certain criteria would apply (*example: 2 volunteers required; attendance at training day*)

It was agreed to invite Michael Dunn to the March PPG meeting to talk group through the scheme. VJB to set up meeting with Michael

3. Marysville Patient Survey

The draft survey was discussed. The purpose of the survey is to ascertain if patients would be interested in additional healthcare services; activities that may be outside the normal surgery brief (*walking groups etc.*). It has been configured to allow for paper and / or email completion and for additional questions the surgery may wish to add. Christine advised she would present to GP's at their next team meeting

4. Chairman Update

Graham advised of:

- SCCG event 31 January at STFC looking at health / wellbeing strategy
- His attendance at the Shropshire Patient Group meeting. Examples of topics discussed:

- The GP on-line hospital appointment booking system (RAS); Broseley PPG's 'drop in' health care event during September
- Next meeting of SPG scheduled 28 February

5. Practice Manager Update

Christine advised of:

- The surgery holding a 6 week course on the self-management of chronic diseases; the first role out being for patients recently diagnosed with diabetes. If successful the course may role out to cover patients with other chronic diseases. The initial course to commence early February. It was agreed to invite Daphne Simmons (course tutor) to the February PPG meeting to talk group through other services she offers. CF to set up meeting
- Marysville's involvement with Sally Thomas from primary care research. The surgery has had input with the research team on knee pain and arthritis. Sally has expressed an interest in meeting the PPG team. CF to set up meeting

6. Community & Care Co-ordinator

Heather Wills advised this initiative is being funded until end of March and her role is in effect a 'human signpost'. The brief being prevention of inappropriate GP appointments and / or hospital admissions. Working with patient referrals Heather will ascertain how she can give practical help to an individual and liaise with various departments / organisations to create a successful patient outcome. It was discussed that once Heather had settled into her role it might be worth discussions with the PPG to see if it is possible to compile a list of the most helpful / most used / or appropriate services

7. Surgery Patient Newsletter

Copies of both Marysville and South Hermitage Surgery's latest news letters were distributed. It was agreed the PPG would produce one later in the year

8. Future Projects

It was agreed to carry forward the action of Jan's team raising issues where they thought work undertaken by the PPG could add value (patient prescriptions and test results previously highlighted)

9. Future Meeting s

3 February at Marysville Practice 3:00pm

20 March at Marysville Practice 2:00pm

17 April at Marysville Practice 2:00pm

Actions:

- **VJB:** To email CF with final version of 'WDIETS'
- **CF:** To arrange the publishing of 'WDIETS' via the surgery
- **PPG:** To confirm preferred dates for the distribution of 'WDIETS'
- **CF:** To assess the viability of emailing a proportion of patients with 'WDIETS'
- **VJB:** To contact Michael Dunn & invite to 20 March meeting
- **CF:** To present patient survey to GP's / feedback comments to PPG
- **CF:** To assess the viability of emailing a proportion of patients with the survey
- **CF:** To contact Daphne Simmons & invite to 3 February meeting
- **CF:** To contact Sally Thomas & invite to 17 April meeting
- **JP:** To discuss with her team possible future PPG projects