

## MARYSVILLE MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MINUTES

### MEETING HELD THURSDAY 5 SEPTEMBER 2013 AT MARYSVILLE PRACTICE

#### Present:

**Chairman** - Graham Spencer

**PPG Members** - Roy Hope; Jay Mitchell; James Brathwaite; Joy Kay; Viv Botfield

**In Attendance** - Christine Fenwick (Practice Manager); Jan Pasall (Reception Manager)

**Apologies** - John Woodyatt

#### 1. Marysville Open Day

Final details were discussed and reported as follows:

- Practice received confirmation from various organisations of their attendance
- Final PPG leaflet to be printed
- Additional 'Message in a Bottle' bottles to be sourced (it was agreed a better distribution of these would be via GPs therefore not urgent for open day)
- Additional display boards to be sourced
- Purchase of comments book or cards for visitor feedback and the capture of email addresses
- Local distribution of Open Day posters
- Make contact with and invite Morris dancers

CF confirmed the majority of the day would be set within the surgery building and practice staff would be attendance at various times during the event. It was agreed PPG members would attend as follows:

- GS 09:30 - 2:00pm
- RH 09:30 - 2:00pm
- JM 09:30 - 2:00pm
- JK 11:00 - 1:00pm
- JB 12:00 - 2:00pm

#### 2. Safety Fire and Rescue

It was agreed PPG would include the availability of fire safety home visits at the open day

#### 3. Long Term Health Program - Self Management

RH distributed his publication around the above programme. JP advised a second program was not currently in the offering as central funding for it had been withdrawn, but would wish to run again when available and if enough patient interest could be gained. An idea discussed to help patient interest is to include the information leaflet with follow-up prescriptions where

applicable to. RH to speak with Daphne Simmons (Community Council) to see what information he can glean about future funding)

#### **4. Walking for Health**

It was agreed that Marysville WFH initiative could now be advertised within the surgery, joining forces with the Claremont surgery on the first and third Tuesday morning of the month. Post meeting Mick Dunn confirmed he is running both walks and is happy with the arrangement. Preparation of posters etc. to be produced after the open day although promotion of WFH to be included at the open day

#### **5. Voluntary & Community Sector Assembly**

RH advised he would be attending a meeting of the above on 10 October (Council Chamber, Shirehall) and would report back to PPG members

#### **6. Men's Health**

RH advised of an article in Asda magazine re men's health. It was agreed the information included would be useful for future PPG leaflets / posters. RH to email Asda requesting permission to use extracts from the article

#### **7. Shingles**

JP advised of this recent government initiative to protect against shingles. A staged approach vaccinating adults (from the age of 70) and using a nasal spray for children

#### **8. Future PPG Projects**

It was agreed the PPG project list going forward would include:

- Health talks / demonstrations
- WFH promotion
- Flu clinic promotion
- Shingles protection promotion

RH agreed to investigate local practice initiatives & to produce a future project list. JP to speak with staff/ GPs and invite Dr Nandam Sadavarte to a future meeting to discuss practice issues / ideas for relevant PPG projects

#### **9. Next Meetings**

Thursday 3 October 2:00pm Marysville Practice

Thursday 17 October 2:00pm Marysville Practice

#### **Actions:**

- **JP** : To arrange for printing of 30 copies of Follow-up Appointments leaflet
- **JP** : To source further supplies of 'Message in a Bottle' bottles
- **RH** : To contact Karen Higgins re availability of display boards

- **JP** : To arrange purchase of comments book / cards
- **PPG**: To distribute locally open day posters
- **JP** : To contact & invite Morris dancers to open day
- **RH** : To speak with Daphne Simmons re future funding for self-help program
- **PPG**: General advertising / posters prep for WFH
- **RH** : To email Asda re permission to use extracts from their men's health magazine article
- **RH** : To investigate local practice initiatives
- **JP**: To discuss with GP' / staff re practice issues / ideas for future PPG projects
- **JP** : To invite Dr Nandam Sadavarte to a future PPG meeting
- **HW** : To invite Paul Cronin to future meeting
- **VJB** : Email Valerie Thompson previous minutes once email address known
- **VJB**: Write up and distribute minutes

**Actions / Comments for future reference**

- **All**: Prescriptions / test results issue for practice (JP)