

1. MARYSVILLE MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MINUTES

MEETING HELD THURSDAY 20 JUNE 2013 AT MARYSVILLE PRACTICE

Present:

Chairman - Graham Spencer

PPG Members - Joy Kay; Jay Mitchell; Viv Botfield

In Attendance - Christine Fenwick (Practice Manager); Sue Llewellyn (Practice Secretary);
Dr. Alex Cameron (GP)

Apologies - Roy Hope; John Woodyatt

1. Marysville Patient Survey

CF advised the results of the patient survey are to be published on the Marysville web-site that is currently being developed. A communication previously emailed to PPG members & CF re survey responses to patients for 'their interest in the PPG' was approved and should now be emailed to those individuals previously highlighted

2. Marysville Open Day

CF confirmed the open day is Saturday 28 September from 10:00 am to 2:00pm. The event to be centered on what Marysville surgery has to offer rather than a fun day approach. Clinical staff to be in attendance and initial ideas for the day would include a presence from relevant organisations, a tour of the surgery, flu clinic awareness, distribution WDIETS leaflet and PPG's role within the practice. The surgery is to organise / co-ordinate the event whilst PPG members to come up with their own ideas on how to communicate their role. It was agreed to review / update the leaflet produced in 2012 which introduced the PPG and its role to Marysville patients, this to be ready for distribution at the open day

3. Walking for Health

JM and VJB confirmed they had made contact with Marden Surgery and had attended two of their walks. Marden have agreed to us joining forces until such time as is practical for Marysville to run its own WFH group. Discussion took place re the practicalities of this joint venture as Marden do not complete a circular walk, the end point of the walk being some distance from the start point. Details of their future walks are due for circulation and it was agreed to await this program before any decision is made. As Claremont Bank and Riverside Surgeries are based in the town centre it was also agreed is to make contact with their walk leaders to investigate their WFH project

4. Doctor Alex Cameron

Dr Cameron advised she is taking the surgery's lead on diabetes, vulnerable adults and the safe guarding of children. Doctor Cameron advised a concern for her is the issue of those patients who were reticent to attend follow-up appointments where a chronic illness had been diagnosed. It was agreed the PPG would look at creating posters / leaflet to help with easing this problem

5. Care Quality Commission

CF advised Marysville are due for a CQC inspection and it was possible the inspectors would wish to speak with the PPG. All agreed, if required, some members would try and be available

6. Next Meetings

18 July at Marysville Practice 2:00pm

15 August at Marysville Practice 2:00pm

Actions:

- **VJB:** To email all individuals interested in joining the PPG (from patient survey)
- **PPG:** To plan / arrange their offering / involvement for the Marysville open day
- **VJB:** To review / update original PPG introduction leaflet for comment (re open day)
- **VJB:** To arrange meeting with walk leaders at Claremont and Riverside surgeries
- **VJB:** To draft leaflet on follow-up appointments for comment
- **VJB:** Write up and distribute minutes

Actions / Comments for future reference

- **JP:** To discuss with her team possible future PPG projects
- **All:** Prescriptions / test results issue for practice (JP)
- **RH/JW:** To write words around the self-management program for Marysville newsletter

Ideas for Marysville Open Day

- Attendance of Ambulance / Red Cross / Voluntary organisations
- Distribution of WDIETS? Leaflet
- Distribution of PPG Introduction Leaflet
- First-aid demonstrations
- Inclusion of 'Message in a Bottle' initiative